

MINUTES OF THE AHP/HCS/ EVIDENCE BASED PRACTICE GROUP

Thursday 8th February 2007

Present:

Sue Louth (Chair)	Hazel Roddam	Karen Davies
Karen Shewan	Len Seal	Timothy Twelvetree
Paula Baker		

	Agenda Item	Action
1.	<p>Apologies Gaye Jackson Helen Liggett David Marsden Janet Fowler Verity Hick</p>	
2.	<p>Minutes of meeting last meeting/ Matters arising The minutes of the meeting on 6.12.06, item 3 'Benchmarking Pilot Update' are to be amended to read '<i>the project completed in Dec 2006</i>'.</p>	
3.	<p>Presentation on Benchmarking Project and Discussion on next steps</p> <p>Hazel Roddam and Paula Baker attended the meeting to feed back on the outcomes of the benchmarking pilot project. HR distributed copies of a report and highlighted the main points. A copy of this report will be sent out with these minutes.</p> <p>SL thanked the project team for their work and for the successful completion of the project. PB and HR commented that they are still undertaking some further analysis on the data and are considering whether the tool can be shortened, but were finding this difficult. They have also asked participating depts to share their local action plans with the team, but so far have only received one.</p> <p>The project team will be writing some academic papers and these will be shared with pilot sites.</p> <p>The group discussed possible next steps in terms of rolling out the benchmarking tool.</p> <ul style="list-style-type: none"> • PB commented that the 4 pilot sites had felt that the one to one facilitation was crucial in undertaking the benchmarking cycle, so this would need to be considered for any roll out. • It was agreed that linking the benchmarking to Standards for Better Health may motivate other depts to participate. There needs to be some recognition for depts that have a positive EBP approach. • There is a need to consider how to use the tool within the wider multi-disciplinary team • It was felt that some kind of launch event across the NW to disseminate the tool and toolkit and possibly 'train the trainers' would be a positive step forward. There would be an expectation that participants would go back and facilitate the process locally. This launch event will be discussed further at the next meeting once next years budgets are available. • The report will be disseminated through the AHP and HCS networks. • Timothy Twelvetree informed the group that there is a Chain Network, which may be another useful way of disseminating the information. http://chain.ulcc.ac.uk/chain/index.html 	<p>YP</p>

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4.	<p>Evaluation of Bursaries</p> <p>Sue Louth and Karen Davies had drafted a pro-forma for evaluating the Jill Simpson bursaries. The pro-forma was discussed by the group during the meeting and some changes will be made. It was recognised that the information gathered will be basic and will vary depending on what stage the individual is at, but nonetheless should be valuable. The intention is to contact line managers too. SL will distribute the final evaluation form to the group.</p>	SL
5.	<p>EBP Network</p> <p>Sue Louth updated the group regarding the EBP network across Greater Manchester. Linda had started to update the membership list. At present around 30% members had been successfully contacted and were interested in maintaining links. The group discussed the possible uses of the network and felt that it may be appropriate to invite these individuals to join the steering group in order to widen and strengthen the group and/or ask them to participate in individual pieces of work. Sue also commented that there is a need to try and engage with the AHP consultants.</p> <p>It was all agreed that Sue and Helen Liggett and take this matter back to the AHP and HCS network and get agreement from networks.</p>	SL/HL
6.	<p>EBP Website</p> <p>Sue Louth updated the group on EBP Website. There are still many gaps to complete on this website.</p> <p>The group discussed the following points:</p> <ul style="list-style-type: none"> • Paula Baker feedback that it is a valuable resource and provides good links to research funding and general information. However there is a need to standardise the information that is on the website. There will need to be a robust QA process for uploading information. • Sue highlighted that there would need to be considerable commitment outside of the steering group meetings to move this forward. One member of the group had previously expressed an interest in helping with this and it was suggested that he was contacted to see if he may wish to give a steer on this. • Len Seal suggested that he will contact to Helen Liggett to check whether there are some people from Healthcare Scientist network who are interested in contributing to the group. • Hazel Roddam reflected that the website should be unique in the information it provides. There will be a need to go back and identify exactly what information is needed so we don't duplicate what is already available • Karen Shewan highlighted that the challenge is in keeping the website 	SL

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	<p>updated e.g. in terms of funding streams.</p> <p>Sue Louth informed the group that at present the future host for the website is unclear. The external company who were commissioned to design the website are applying for licenses for the SHA, but this may not be appropriate in the long term.</p>	
7.	<p>AOB</p> <p>Len Seal reported that MMU are developing a professional doctorate and asked the group's advice on how people could be directed to appropriate sources of information within the NHS. Tim agreed to share information with Len.</p> <p>Sue noted that she was planning to meet with Maria Thornton, at the SHA, who is doing some work around clinical research networks. Tim explained the role of the GM Research Alliance, which has an overview of local research networks.</p>	<p>LS/TT</p> <p>SL</p>
8.	<p>Dates and Times Next meetings</p> <p>Tuesday, 24th April 2007, between 10-12am, Meeting Room2</p>	YP