



## MINUTES OF THE MEETING

### Evidence Based Practice Steering Group

6<sup>th</sup> December 2006 10am-12am

VC Suite, 7<sup>th</sup> Floor Gateway House

#### Present

Sue Louth, Timothy Twelvetree, Verity Hick, Karen Davies

#### Apologies

Hazel Roddam, David Marsden, Janet Folwer, Paula Baker, Helen Liggett, Karen Shewan, Sarah Tyson, Julie Rigby, Linda Dack

#### 1. Apologies for Absence

As above

#### 2. Introduction and Review of Membership

The members felt that in general the group is productive. But felt it was timely to re-evaluate the activities of the group and review its membership.

#### 3. Benchmarking Pilot Update

SL updated the group on the Benchmarking Pilot project, further details see the information below:

- The Benchmarking project is funded by the Greater Manchester SHA and the project is still in the initial stage. A benchmarking tool has been developed. The group suggested that the tools could be added to on the website.
- It seems that the tool produced by the pilot is quite lengthy.

- SL further circulated to the group “Frequency of the Factors identified by department during the benchmarking cycle” document.

**Action:** After the discussion it was agreed by all that SL would invite the Benchmarking project team members to feedback to the steering group.

#### **4. EBP Website**

SL informed the group there is a website for EBP group [www.ebpnet.co.uk](http://www.ebpnet.co.uk).

It is a valuable website and lots of information on it. SL suggested that the group look at the website to check the information is valid and accurate.

**Action:** SL to contact LD regarding filling in the gaps. All members to look at the website and feedback to SL with comments.

#### **5. EBP Network**

It has been 2 years since the Network formed, the group feel the network is not working very well. The distribution lists need to be updated and the purpose of the network needs to be reviewed.

**Action:** SL to discuss with LD.

#### **6. Review of other work streams**

The group discussed the other work streams, details see below:

- Whether ALS has reached a successful end point? The outcomes of the second ALS need to be evaluated.
- There is a challenge about future funding for bursaries.
- There are conferences and events for EBP, however usually these are only small stand-alone modules or study days.
- How ALS can support capability for people needing research skills?
- Use of network members to mentor people undertaking modules in research.
- There are expectations that individuals who have been awarded bursaries would support EBP in their organisations. The challenge is how to evaluate the impact on the service?

**Action:** SL to meet with KD

- Issues also arised about the healthcare scientist?

**Action:** It was agreed that SL to contact HL to clarify.

Furthermore, the group discussed about steering group membership. See details discussion below:

- People who have been through bursaries?
- People from benchmarking pilot?

**Action:** After the discussion, it was all agreed that SL to review the steering group membership list and to contact CPD lead in Bolton University.

#### **7. A.O.B**

The Health R and D NoW Research and mentoring scheme is looking for applicants and mentors. The mentors will be paid. Anyone who wants to undertake some discrete research activities will be matched to a mentor. Further details can go to the website [www.hrdn.org.uk](http://www.hrdn.org.uk).

**Action:** SL to circulate to AHP and HCS Networks.

#### **8. Date, Time, Venue Next EBP Meeting**

Thursday 8<sup>th</sup> February 2007, between 10-12am. Venue to be confirmed.